



A U S C E R T I F I E D

Privacy Policy – Aus Certified Pty Ltd

Effective Date: 01 July 2026

Privacy Policy

Australia–Philippines Workforce Solutions (“we”, “our”, or “us”) is committed to protecting the privacy of individuals and organisations who interact with our business. This Privacy Policy explains how we collect, use, disclose, and protect personal information in accordance with the **Privacy Act 1988 (Cth)** and the **Australian Privacy Principles (APPs)**.

By using this website or contacting us, you acknowledge and agree to the practices outlined in this Privacy Policy.

Information We Collect

Depending on your interaction with us, we may collect information including:

- Name
- Company or organisation
- Position or job title
- Email address
- Telephone number
- Business location
- Information provided through enquiries or correspondence
- Website usage information collected through analytics and cookies

We only collect information that is reasonably necessary to respond to enquiries, develop professional relationships, or support legitimate business activities.

How We Use Your Information

We may use your information to:

- Respond to enquiries and requests
- Communicate with Australian employers and industry professionals
- Communicate with licensed workforce partners in the Philippines
- Liaise with qualified migration professionals where appropriate
- Develop and maintain professional business relationships
- Improve our website and services
- Meet our legal and regulatory obligations

We do not sell personal information to third parties.

Professional Relationships

Our business supports workforce partnerships between Australian industry and licensed workforce partners in the Philippines.

Where appropriate and with the relevant permissions, information may be shared with trusted professional partners solely for the purpose of supporting legitimate workforce opportunities or facilitating professional communication.

Any sharing of information is undertaken responsibly and only where reasonably necessary.

Website Enquiries

Information submitted through our website contact form or by email is used solely to respond to your enquiry and maintain ongoing professional communication where appropriate.

We encourage organisations to avoid sending sensitive personal information unless specifically requested.

Cookies and Website Analytics

Our website may use cookies and analytics tools to understand website traffic and improve user experience.

Information collected may include:

- Browser type
- Device information
- Pages visited
- Time spent on the website
- General geographic location
- Referring websites

This information is used only for website improvement and business insights.

Data Security

We take reasonable steps to protect personal information from misuse, interference, unauthorised access, loss, modification, or disclosure.

While no online system can guarantee absolute security, we maintain appropriate administrative and technical safeguards to protect the information entrusted to us.

Third-Party Websites

Our website may contain links to external websites operated by third parties.

We are not responsible for the privacy practices or content of external websites and encourage visitors to review the privacy policies of those organisations before providing personal information.

Access and Correction

You may request access to the personal information we hold about you or request corrections if you believe the information is inaccurate or incomplete.

Requests can be made using the contact details below.

Changes to this Policy

We may update this Privacy Policy from time to time to reflect changes to our business, legal obligations, or website functionality.

The latest version will always be available on this website.

Contact

If you have any questions regarding this Privacy Policy or how your information is managed, please contact us.

Australia–Philippines Workforce Solutions

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